

Maureen Holliday, Clerk and RFO to Pitsford Parish Council
Chairman, Martin Flanagan

AGENDA

Meeting of Pitsford Parish Council

To be held on **Monday 12 November, 2018**, at 7:30pm in the Village Institute for the purpose of transacting the following business.

SPEAKING AT COUNCIL MEETINGS

Members of the Public and Press are invited to address the Council at its Public session from 7.30pm to 7:45pm
Persons (other than Members) wishing to address Council may register their intention to do so to the Clerk by mail, telephone or email by 12 noon on the day of the meeting and may speak for a maximum of 3 minutes.

069/18 PUBLIC SESSION 15 mins:

070/18 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE

071/18 DECLARATIONS OF INTEREST/DISPENSATION REQUESTS Councillors are reminded that if they have either a Disclosable Pecuniary Interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate.

072/18 RESOLUTION TO SIGN & APPROVE MINUTES OF MEETING HELD ON 3 September, 2018.

073/18 MATTERS FOR VERBAL REPORT on items not included in the agenda: For information only

074/18 RESOURCES: Resolutions to Approve the following:-

- a) **To receive Bank Balances as at:** 6 Nov. Community A/c £50, Reserve A/c £42,073.76, Tot £42,123.76
- b) **Income received since last meeting :** Precept £12,468.00 Interest £8.41
- c) **To receive Bank Reconciliation and Budget Summary as at 6 November, 2018**
- d) **To approve a list of Payments and Direct Debits since the 3 Sept, 2018 meeting**

Date	Payee	Detail	Chq	£	VAT
03/09/18	PKF Littlejohn	External Auditors	1122	240.00	40
03/09/18	Hayeswood Landscapes	2xV 290, 2x F 130	1124	504.00	84
10/09/18	Zeta Group	Deposit on street lighting	1125	1470.70	245.12
24/09/18	M Holliday	Salary Sept	1126	272.01	
24/09/18	HMRC	Tax	1127	204.00	
24/09/18	Autela Group	Payroll Processing	1128	46.80	7.8
04/10/18	Total Gas & Power Ltd	August invoice	DD	55.32	2.64
12/10/18	Peac Uk Ltd	Printer/Copier Lease	DD	147.96	24.66
24/10/18	Total Gas & Power Ltd	Sept invoice	DD	94.66	4.5
25/10/18	Midshire Bus Sys Ltd	Invoice 512839	DD	45.70	7.62
30/10/18	Hayeswood Landscapes	2xV 290, 2x F 130 Sept	1129	504.00	84
30/10/18	M Holliday	Salary Oct	1130	272.01	
30/10/18	Kirkwells Ltd	Neighbourhood Plan	1131	2400.00	400
05/11/18	Northants CALC	Planning Nuts & Bolts Training	1132	144.00	
05/11/18	Hayeswood Landscapes	3xv 435, 2x PF 130	1133	678.00	113
				7079.16	1013.34

e) To approve payments at this meeting

Date	Payee	Detail	Chq	£	VAT
06/11/18	BT Plc	Line and Broadband	1134	54.96	9.16
06/11/18	Police & Crime Commissioner	Sponsored PCSO	1135	2486.64	
				2541.60	9.16

f) Village Hall facilities: Members to discuss and resolve action moving forward.

g) Royal British Legion Poppy Appeal: Parish Council resolve to approve donation.

h) Street Lighting – Final inspection and payment: The replacement of the old street lighting has gone smoothly and is almost complete. The remaining installs involving the new connections to be done on 13/14th November. Lights on telegraph poles where the new lanterns are already in place alongside the old ones may be done in advance, but the new column installs will be done on the above dates.

Councillors resolution to approve action.

- i) **Daventry District Council (DDC) - Capital Grant Application** - funding for bus service. Unfortunately we did not win funding for this initiative. Resolution on further action.
- j) **Closure of Churchyard** for discussion and consider proposal to adopt. Resolution.
- k) **Draft Budget and Precept Deman for 2019/10 First Draft (circulated) with recommendations fro the Resources and Strategy Committee meeting on Monday 5 November.** Resolution to approve.

075/18 HIGHWAYS MOWING AND VILLAGE MAINTENANCE: To receive updates from the Chairman and Clerk. Resolution to agree action on each of the following.

- i. **Village Maintenance:** The hedges in Brampton Lane have been cut back where the pathway has narrowed. Daventry Norse has swept the footpath from the A508 to Sedgebrook Hall as best they can. Norse have told us that we will the see the road sweeper in the village every three months. Urgent requirements should be reported through StreetDoctor. The gulleys (drains) have been inspected – one in Moulton Road has been reported. Unless gulleys are full to the brim they are not considered blocked as the drains will cope with organic matter.
- ii. **Speeding through the village:** Since the September meeting the request for the introduction of a section of 20mph speed limit in Pitsford was discussed at a recent Speed Limit Review meeting. The panel, which consists of the Police and Road Safety Practitioners, looks at speed and accident data and the nature of the road in question and then, using Department of Transport guidelines determines what the appropriate speed limit for a particular area should be. After consideration the panel decide not to support this proposal. They reported:-
“These will only be considered in exceptional cases and where we would have some expectation that they would deliver a collision and casualty reduction benefit and would need the support of the Police.
A signed only scheme without any physical measures would be very unlikely to change the behaviour of the drivers who do travel at the higher end of the speed range. The Police will not support the introduction of 20mph limits unless they are basically self-enforcing as with their limited resources this can lead to unrealistic expectations of Police enforcement. The Department for Transport is undertaking a review of the effectiveness of 20mph restrictions, which should be published late this year. However there is a lot of evidence coming to light from other local authorities that 20mph restrictions are generally ineffective and I understand that some authorities are not proceeding with any more “20” limits as monitoring has proved that they have no, or very little, effect on driver behaviour.”
- iii. **Yellow Lines** From High Street to the A508 and on the jubilee tree bend (The Green) at the bottom of High Street. The application form requesting the introduction of yellow lines was received, however, we are out of time for a decision this year. Members to resolve further action.
- i. **Countywide review of grit bins:** Resolution on response. Review of village grit bins and winter maintenance programme. A meeting was held with Highways representatives who agreed that the grit bin licence for the bin on The Green should be reassigned to Grange Lane/Church Lane/Glebe Lane. The engineer inspected the entrance to The Chase and determined that the bin was not required as the gritting machine would provide spread into The Chase. The Clerk asked that the bin should not be taken away, unfortunately it was removed. Council will discuss the purchase and maintenance of a new bin which will be owned and licensed to the Parish Council. Resolution to approve action.

076/18 PLANNING – New applications can be viewed on the village website: <http://www.pitsfordvillage.co.uk/planning>

a) Applications Received – Resolution to approve response

DA/2018/0835 Change of use of land from agricultural to domestic garden space associated with dwelling (Converted from barn under approved application PD/2017/0058) Sedgebrook Lodge Farm, Pitsford Road, Chapel Brampton, NN6 8BB Case Officer Mr Grant Perks

DA/2017/0895 Construction of trekking centre with associated accommodation for tourists and site manager, exercise courtyard, horsebox and car parking, new vehicular access to Moulton Road. 09-Nov-2017. Parish Council lodged an objection. **Decision awaited**

b) Decisions:

DA/2018/0753 Tree house (Retrospective), Wickets, High Street, Pitsford, NN6 9AD Approved

DA/2018/0651 Works to trees subject to TPO DA20, Coach House, Manor Road : Approved

DA/2018/0630 Works to trees subject to TPO DA20, Pitsford House West, Manor Road : Approved

DA/2018/0517 Change of use - agriculture to Use Class B8 (Warehouse & Distribution). Alteration to access. The Oaks, Moulton Road, Case Officer: Angela Brockett. Refused [Link](#)

DA/2018/0422 Conversion of existing barn and extensions to link to existing dwelling to form additional living accommodation: Meadow View, Pitsford Road: No Observations Approved

077/18 NEIGHBOURHOOD PLAN: Resolution to accept report:

To receive a report from the Chairman on the Neighbourhood Plan Working Group. The latest Grant Application £5,800 was received in August. A staged payment was agreed at the NP meeting on 18 October - £2,000 + VAT.

078/18 Settlements and Countryside Local Plan Part 2 consultation : The Parish Council have responded twice to the consultation reaffirming the following:- We dispute the designation of the village of Pitsford being a Secondary Service Village RA2. We believe that Pitsford fits into RA3 - Other Villages. Pitsford now has a very, very limited number of services and facilities for residents. A similar village to Pitsford is Maidwell which is designated under RA3. Resolution to decide further action.

079/18 Consultation-Draft Pitsford Conservation Area Appraisal Members of the public are being invited to give their views on the draft Conservation Area Appraisal and Management Plan and proposed revised boundary for the Pitsford Conservation Area. The draft Appraisal, which has been produced by Daventry District Council, sets out the special architectural and historic interest of the Pitsford Conservation Area, and guidelines for its appropriate management.
The consultation begins on Monday 22nd October and runs for six weeks. All responses must be in writing and received before 5pm Monday 3rd December.
A consultation drop-in session will be held in the Pitsford Village Hall on 20th November from 3:30-6:30pm.
Respondents can comment in the following ways:
Via email: heritage@daventrydc.gov.uk; via post: Rhian Morgan, Heritage Policy Officer, Local Strategy Service, Daventry District Council NN11 4FP; or via an online survey which can be found at <https://www.daventrydc.gov.uk/living/planning-policy/conservation-areas/>
The appraisal can be viewed online at www.daventrydc.gov.uk/ConservationAreas. It is also available for inspection during normal opening hours at the Daventry District Council offices at Lodge Road, or the libraries at Daventry, Brixworth, Long Buckby, Moulton and Woodford Halse. Resolution to approve response.

080/18 PCC Consults on Council Tax
Northamptonshire's Police & Crime Commissioner, Stephen Mold, has asked NCALC to contact parish and town councils as he would like to understand their views on the policing part of the council tax. In addition, Mr Mold will soon become the Police, Fire & Crime Commissioner for Northamptonshire and will have responsibility for setting the Fire & Rescue Service element of the council tax too. Your feedback will help inform the level of council tax set for Northamptonshire. The Office of the Police & Crime Commissioner (OPCC) is running a consultation on the options and to gather views relating to Council Tax and Policing and Fire & Rescue Services. The survey is available at <http://www.northantspc/northantscounciltax> and the deadline for responses is Friday 7 December 2018. Resolution to approve response.

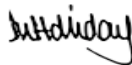
081/18 CORRESPONDENCES (previously circulated): To discuss and agree action, if any

- a) Northants CALC Budgeting and Precept Information 2019/20
- b) Rural Wellbeing Autumn Newsletter
- c) Community Governance Review - deadline for comments
- d) DDC Media Release: Give your views on name for proposed new council
- e) DDC Christmas waste and recycling collections

082/18 GENERAL CORRESPONDENCE RECEIVED Items received of interest to parishioners will be displayed on the Noticeboard or Social media where relevant.

083/18 URGENT MATTERS FOR REPORT ONLY (Notified to the Chairman before the meeting)

084/18 DATE OF NEXT MEETING – 14 January, 2019 7.30 pm, Village Institute, Pitsford



Signed.....

Parish Clerk and Responsible Financial Officer

Future meeting Dates of Full Council: 2018: 14 Jan 2019, 11 March

Pitsford Farmhouse, Church Lane, Pitsford, NN6 9AJ

Date: 7 November, 2018

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