

Maureen Holliday, Clerk and RFO to Pitsford Parish Council
Chairman, Martin Flanagan

Minutes of the Meeting of Pitsford Parish Council held on Mon 9th July 2018, in the Village Institute, Pitsford at 7:30

Present: Cllrs Martin Flanagan (Chairman), Alastair Kimbell, Martin Jaffrey, Edward Rogers, Keith Isaacs, Sarah Bentley, Steve Arnold (7 members)
In attendance: Maureen Holliday, Clerk and RFO, Sarah Peck Daventry District Councillor, Jane Austin, Executive Officer Moulton Parish Council, District Councillor John Shephard.

030/18 PUBLIC SESSION 15 mins

District Councillor Sarah Peck introduced herself and gave a brief outline of her position, a member of the Governance Committee and as Assistant to Chris Heaton-Harris (MP).
Public session ended 19:43

031/18 RECORD OF ATTENDANCE, APOLOGIES AND ABSENCE – It was **resolved** to accept apologies from Cllr Woolard (vacation).

032/18 DECLARATIONS OF INTEREST/DISPENSATION REQUESTS councillors are reminded that if they have either a Disclosable Pecuniary Interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate. None

033/18 RESOLUTION TO SIGN & APPROVE MINUTES OF 2 MEETINGS HELD ON 14th May, 2018. It was **Resolved** to accept the minutes as a true record and they were signed by the Chairman.

034/18 RECEIVE CHANGES TO REGISTRABLE INTERESTS

Councillor Jaffrey updated his Registrable Interests.

035/18 CO-OPTION OF NEW COUNCILLOR:

Two applications have been received for the councillor vacancy and confirmation has been received from DDC that no election had been requested. It was **Resolved** to appoint Mrs Shelley Mclellan to the council.

036/18 RESOURCES – Resolution to review and approve the following: It was **Resolved** to approve the following:

- a) Bank Balances as at 1st June, 2018: Current Account £50, Reserve £34,560.12,
- b) Bank reconciliation, Budget Statement and Reserves to 1st June 2018
- c) Receipts and payments for year to date
- d) To approve payments made between meetings and during meeting.

Date	Name	Cost	Chq	£	VAT
14/05/18	Came & Co	Insurance renewal	1101	1999.07	
14/05/18	Pitsford PPC	Grant Payment	1102	515.98	
21/05/18	M Holliday	Salary May	1103	260.39	
21/05/18	2commune Ltd	Website Renewal Fee	1104	660.00	
21/05/18	White Cobra Productions	Weeding The Island flower beds	1105	140.00	
21/05/18	Northants CALC	Subs & Audit	1106	492.01	
02/06/18	Haymarket Subscriptions	Planning News Renewal	1107	195.00	
12/06/18	Broxap Ltd	Large Dog/Litter bin	1109	334.80	55.8
12/06/18	Northants CALC	OTFS Training J Woolard	1110	42.00	
12/06/18	Hayeswood Landscapes	Mowing 3xV 435, 3x F 195	1111	756.00	126
30/06/18	HMRC	Tax	1112	592.99	
30/06/18	M Holliday	Salary June plus Transparency Work done against grant money received	1113	1324.28	
30/06/18	Hayeswood Landscapes	2xVillage 290, 3x P Field 195	1114	582.00	97
				7894.52	278.80

e) **Grant Applications for consideration:**

i) Pitsford School Association – Update on request made at May 14th meeting

The Pitsford School Association re-presented their application for grant funding for equipment for the school in the sum of £500. The School Fete had been a great success and had raised £1,000 towards the project.

It was **Resolved** to grant the sum of £500 to complete the project. **Action: Clerk to raise cheque payment**

037/18 PLANNING – New applications can be viewed on the village website: <http://www.pitsfordvillage.co.uk/planning>

The Planning Advisory Group made recommendations to council following a meeting on 5th July. The following responses were **Resolved** by the council: **Action: Clerk to forward response to DDC**

a) **Applications and responses –**

Application No: DA/2018/0422

Description: Conversion of existing barn & extensions to link to existing dwelling to form additional living accommodation

Location: Meadow View, Pitsford Road, Chapel Brampton, NN6 8BB

Case Officer: Mrs K Daniels on 01327 302598 or email kdaniels@daventrydc.gov.uk

Response: No Observations

Application No: DA/2018/0534

Description: Change of use of land from agricultural to residential. Demolition of pole-barn and construction of garage / car port / log store building

Location: Sedgebrook Lodge Farm, Harborough Road, Pitsford, Northamptonshire, NN6 8BB

Case Officer: Mr Grant Perks on 01327 302474 or email gperks@daventrydc.gov.uk

Response: The Parish Council would like to stipulate that the materials to be used on the extension blend in with the existing buildings.

b) **Decisions and Update**

Application No: DA/2018/0194 – Approved 25-Apr-2018 Demolition of side sunroom. Construction of two storey extension to side/front and single storey extension to front. Ambergate, Grange Lane, Pitsford, NN6 9AL

Application No: DA/2017/1081 Reserved matters application, **Wickets, Ride Lane**, Approved but with request for consideration of style to be more in keeping with the environment.

Update June 2018: Now proposed that the walls will consist of Cotswold Honey Limestone (sawn bed) together with as originally proposed low level brickwork (Northcott Cherwell Red Reclaim). the roof materials remain as Spanish slate and the windows together with the doors remain as submitted polyester powder coated aluminium (dark grey) which the Planning Officer inferred a preference to. proposed dormers on both the front and rear elevation are now to be lead clad rather than weatherboarding

Application No: PD/2018/0022 – Barns off Pitsford Road, Chapel Brampton (Pitsford Parish) Prior approval for change of use of agricultural building to dwelling (Class Q (a) and (b)) Refused.

038/18 HIGHWAYS, MOWING AND MAINTENANCE

a) **Village maintenance and cleanup, structured plan** – Documents to be circulated – none circulated

The Chairman reported having held a meeting with Cllrs Bentley and Arnold. They recommend splitting the village down into 9 clusters and obtaining 3 estimates based on getting an outside contractor in to do the gully cleaning, drain cleaning, leaf cleaning. Half a day at approximately £290-320 full day 450-460. Before a contractor is engaged NCC need to confirm to the Council that they are not able to meet their obligations in carrying out this work.

Action: It was Resolved that Cllrs Flanagan, Jaffrey, Woolard speak with NCC Highways to ascertain if they can meet their obligation and, if not, why not and to provide recommendations to move forward. If a hazard or danger is created it needs to be highlighted.

Cllr Jaffrey reported that Brampton Lane footpath has become impassible due to the level of growth of hedges and undergrowth. In places pedestrians have to step off the footpath to negotiate bushes. It would not be possible for a pushchair to travel along the footpath.

Action: Clerk to ask Highways to contact landowners and ask them to cut the hedges.

b) **Street Lighting update** – Information to be circulated Resolution to approve action. The Chairman and Cllrs Bentley and Arnold recommended ordering the remaining 32 lights into 5 clusters, or roadways. The Clerk agreed with the clustering selection because cluster 1 carried with it the largest amount of expensive remedial/repair work needed

requiring the largest amount of capital investment from the limited lighting budget. The Clerk informed the members of repairs which need to be scheduled in and provided literature on the latest types of lamps for consideration.

The Kirum Pro was thought to be the most attractive and suited to all areas.

It was **Resolved** to approve the suggestion of clustering.

Action: Clerk will obtain quotations.

c) **Speeding through the village.** 2 reports. Resolution to approve action.

1) A request was received from a resident to investigate the possibility of moving the 30mile an hour speed sign/village limit to the village boundary on Moulton road. "The cars entering the village are now doing 60mph as they reach the Grammar school entrance. I would appreciate a comment from Highways Authority as to why they won't move it, if they won't."

2) A village resident reported a number of near misses on the zebra crossing outside of the Primary School involving a 7.5 tonne truck and cars. The resident suggested two reasons for the problems are a) the lack of signage to indicate the crossing. b) Cars parked half on the pavement outside the Primary School causing a loss of visibility and narrowing of the roadway.

Cllr Jaffrey suggested a 20mph speed limit and speed humps. There are 20mph speed limits in Welford, Moulton and Chapel Brampton. The Clerk reported that in order to obtain a 20mph limit for Pitsford a full case has to be presented to the Speed Limit Review Panel for their consideration including the extents to be covered by the limit. They have a robust process for dealing with requests for amendments to speed limits. A formal review is undertaken chaired by the Road Safety Manager, and involves a panel of relevant officers including the Community Liaison Officer, Road Safety Officers, Engineers and the Senior Traffic Management Officer for Northamptonshire Police. He has delegated authority from the Chief Constable in speed limit consultations. This enables provision of a consensus response from both organisations. Factors to be taken into account: the collision history over the previous 3 years, current speed/volume data and any comments the Parish Council can provide.

A 3rd request was verbally made to the Clerk for traffic calming/speed reduction measures in Brampton Lane.

These matters can be investigated further through Ian Boyes, Asst. Community Liaison Officer (Daventry & Kettering Area) Northamptonshire Highways. No resolution was made. **Action: Clerk to place on agenda for next meeting.**

039/18

Cessation of the No 62 'shopping bus'. Council to discuss and decide action. The subsidised shopping bus runs through the local villages on Tues and Thurs stopping at the village bus stops. This is an important service for the elderly of the village who would find it very difficult to walk the length of the village to the A508 to catch the service bus and to alight from the returning bus and cross the A508. Other village residents also use the service. Some villages are investigating grouping together to provide a similar shared service but the cost is estimated in the region of £296 per day. Welford, Thornby, Spratton etc., have won support from DDC to continue a service until April 2019. Some of these villages do not have the benefit of a regular scheduled service.

Cllr Peck advised that Chris Heaton-Harris MP has been in conversation with University of Northampton about running a demand response service. This is still in its infancy but a plan is expected by 12th September.

The Clerk advised that Highways need confirmation from the Parish Council that they wish to register their support of the community in looking into alternatives. This will keep the door open to new possibilities but the service will still cease in the meantime. No resolution was made. **Action: Clerk to place on agenda for next meeting.**

040/18

Consultations:

a) **To respond to the consultation on Community Governance Review in Daventry District. Representations invited by 4pm 18 July 2018. Circulated 8 June. On 16th May DDC resolved to carry out a Community Governance Review (CGR) throughout the parishes of the Daventry District.**

The Parish Council did not propose any changes. No response to be made.

c) **To respond to the Consultation on the Future of Northamptonshire.** Responses by 22 July 2018. Council boundaries will not change. The Government has written to all 8 Northants councils inviting them to make proposals. The option offered is a two unitary council. At an event on 3rd July a straw poll was drawn on the options of two or three councils, the 3rd being Northampton urban. The vote was for 3. The Chairman commented that the mood in Daventry is that it should be 3. The Clerk attended the Moulton PC meeting and their view was if you don't agree with it, say so, don't just let it happen.

Cllr Peck: Anything that is decided on has got to have the majority of the local support. If you don't support it you have to say. The consultation questionnaire is available at <https://www.futurenorthants.co.uk>

Action: The Chairman will attend an event on 12th July and report back.

d) **To consider response to the consultation on Public Spaces Protection Order – Dog Fouling.** Comments of the Parish Council on the proposals are requested during a statutory consultation period from Tuesday 29th May 2018 to **Tuesday 24th July 2018. Enhanced Dog Control Powers. Daventry District Council is considering**

amending a Public Space Protection Order (PSPO), giving its enforcement officers broader powers to deal with dog owners who fail to properly control their pets in public open spaces across the district.

As well as testing those laws already in place, DDC is keen to take advantage of this opportunity to expand the requirements of the existing Public Spaces Protection Order and consult on more innovative ideas which would extend the remit to encompass other pressing local issues that fall within the description of antisocial behaviour. DDC is considering introducing 9 additional new powers, which aim to enhance the Council's ability to deal with responsible dog owners.

In discussion it was considered that the principles were good but to police the Order ourselves would be too difficult. It was agreed that greater control was needed. On the recreation ground, the childrens' play area would have to be fenced in order to enforce the Order. The alternative is to prevent dogs from using the grounds.

Action: The Clerk was asked to draft a response and circulate to councillors for agreement.

The Chairman proposed moving 041/18 Shared Sponsorship of a PCSO to the end of the meeting to await the arrival of John Shephard- this was **resolved** by full council

042/18 Training courses: Attendance Agreed:

i) **Bespoke in-house training course for all Councillors and Clerk.** Danny Moody

Councillors agreed that it would be better to postpone the in-house training until October.

ii) **NCALC Training Courses:**

Off to a Flying Start (Litchborough) 13 August 2018 1.30pm to 4.00pm, Cllr Mclellan

Chairmanship Training (Litchborough) Monday 2 July 2018 6.30pm to 9.00pm

Chairmanship Training (Raunds) Wednesday 4 July 2018 10.30am to 1.00pm

Planning Nuts and Bolts: Tuesday 4 September 2018 10am to 12noon Moulton: Cllrs Woolard, Bentley, Arnold and Mclellan

043/18 CORRESPONDENCES (previously circulated): To discuss and agree action, if any.

Parish Councils and Devolved Services- Mailed 27 June Local Government Reorganisation, a paper looking at the devolution of services from principal councils to parish and town councils, particularly in unitary areas. Noted

Silhouettes to commemorate the fallen of the First World War: Mailed 23 June. Proposed siting of 2.

Councillors were happy with the suggestion of Mr Hancock to site one on The Island and one in the churchyard.

041/18 Shared Sponsorship of a PCSO – Resolution to sign the Final Principal Agreement and Sponsors Agreement (2 copies) forwarded on 29 June (and 22 June).

20:54 Cllr John Shephard arrived and reported as follows:

There are issues raised by one council and which at the current time prevent them from signing up to the agreement.

Namely sickness/absenteeism and value for money. All issues were explained in detail by Cllr Shephard. Pitsford were provided with copies of the agreements for signature on the basis that if they were signed they would not be binding if the other members of the group sharing the initiative did not go ahead. No resolution was made.

Action: Clerk to place on agenda for next meeting.

044/18 GENERAL CORRESPONDENCE RECEIVED Items received of interest to parishioners will be displayed on the Noticeboard or Social media where relevant.

045/18 URGENT MATTERS FOR REPORT ONLY (Notified to the Chairman before the meeting)

The 71st Northants CALC Annual General Meeting takes place on Saturday 6 October 2018 from 10:00 a.m. to 1:00 p.m.

Moulton Community Centre, Noted

046/18 DATE OF NEXT MEETING – Monday 23 July, 2018, 7.30 pm, Village Institute, Pitsford

21:10 meeting closed

Signed.....
Chairman

Date:

Next meetings: 3 Sept, 12 Nov, 14 Jan 2019, 11 March

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