



Maureen Holliday, Clerk and RFO to Pitsford Parish Council
Chairman, Martin Flanagan

AGENDA

Meeting of Pitsford Parish Council

To be held on **Monday 14th January, 2019**, at 7:30pm in the Village Institute for the purpose of transacting the following business.

SPEAKING AT COUNCIL MEETINGS

Members of the Public and Press are invited to address the Council at its Public session from 7.30pm to 7:45pm
Persons (other than Members) wishing to address Council may register their intention to do so to the Clerk by mail, telephone or email by 12 noon on the day of the meeting and may speak for a maximum of 3 minutes.

085/18 PUBLIC SESSION 15 mins:

086/18 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE

087/18 DECLARATIONS OF INTEREST/DISPENSATION REQUESTS Councillors are reminded that if they have either a Disclosable Pecuniary Interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate.

088/19 Congratulations are in order for our Parish Councillor Sarah Bentley, who has been awarded the prestigious title of Northamptonshire's Business Woman of the Year at the awards evening on 15th November.

089/18 RESOLUTION TO SIGN & APPROVE MINUTES OF MEETING HELD ON 14th November, 2018

090/18 Clerk and Chairman Verbal Reports - For Information Only

091/18 RESOURCES: Parish Council Resolution to Approve the following bank balances and payments

- a) **Bank Balances:** Community Account £50, Reserve A/c £33,890.50: Total £33,940.50
- b) **Income received since last meeting:** Interest: £12.66
- c) **Receipts and Payments: Budget Summary, Bank Reconciliation for year to date- circulated**
- d) **To approve a list of payments and direct debits since the November meeting.**

| Date | Payee | Details | Chq | £ | VAT |
|------------|-----------------------------|------------------------------|------|----------------|--------------|
| 06/11/2018 | Police & Crime Commissioner | Sponsored PCSO | 1135 | 2486.64 | |
| 30/11/2018 | Total Gas & Power Ltd | Oct electricity | DD | 117.63 | 5.6 |
| 05/12/2018 | Hayeswood Landscapes | Hedge cut playing field | 1136 | 102.00 | 17 |
| 05/12/2018 | M Holliday | Reimb of BT bill paid Nov | 1137 | 35.88 | 5.98 |
| 05/12/2018 | M Holliday | Salary Nov | 1138 | 272.01 | |
| 05/12/2018 | M Flanagan | Plants - Millennium Spinney | 1139 | 112.58 | |
| 05/12/2018 | British Legion | Donation | 1140 | 50.00 | |
| 13/12/2018 | CPRE | Membership | 1141 | 36.00 | |
| 13/12/2018 | Broxap Ltd | Grit Bin | 1142 | 144.00 | 24 |
| 13/12/2018 | Picard Solutions | MacAfee Virus Protection | 1143 | 46.80 | 7.8 |
| 12/12/2018 | Autela Group | Payroll Processing | 1144 | 46.80 | 7.8 |
| 15/12/2018 | BT Plc | Telephone/WiFi Dec | 1145 | 35.88 | 5.98 |
| 15/12/2018 | M Holliday | Salary Dec | 1146 | 272.01 | |
| 15/12/2018 | HMRC | Tax | 1147 | 204.00 | |
| 21/12/2018 | Midshire Bus Sys Ltd | Printer/Copier Lease | DD | 64.14 | |
| 24/12/2018 | Total Gas & Power Ltd | Nov electricity | DD | 125.58 | 5.98 |
| 04/01/2019 | Information Commissioner | Data Protection Registration | DD | 35.00 | |
| | | | | 4186.95 | 80.14 |

- e) **To approve a list of payments at the meeting** – Resolution to approve
- f) **Report from Aitchison Raffety Property Consultants** and recommendations on Insurance Rebuilding Cost Valuations on the Sports Pavilion and Village Hall. For discussion and resolution to approve. (circ)
- g) **Application for closure of All Saints churchyard to future burials:** (circ) To Respond to a letter from the Churchwarden Mr Keith Isaacs with regard to any objections the Council may have to the proposed closure of the churchyard. Proposal to request transfer of maintenance responsibility to follow. Resolution to approve response to closure:
- h) **Appointment of Northants CALC as DPO** from 1/4/19 to 30/3/20 cost £10. Resolution to approve.
- i) **The National Joint Council for Local Government Services (NJC)** has agreed the new pay scales for 2019-2020 to be implemented from 1 April 2019 for clerks and other employees employed under the terms of the model contract. The new scales will apply from 1 April 2019, so need to be taken into account for 2019/20 budgeting. Increase of £147.89 per annum. Resolution to approve.
- j) **Budget and Precept Demand for 2019/20** Final review of Draft Budget discussed at meeting 12, November, 2018. Council to discuss and agree the Precept application for 2019/20. To be tabled. Resolution to approve.
- k) **Upgrade of web site to modern template** at special offer cost of £100. Discuss and Resolution.

092/18 HIGHWAYS MOWING AND VILLAGE MAINTENANCE:

- i) **General Maintenance requirements** for discussion, proposal and Resolution on further action.
 - a) **Millennium Spinney**
 - b) **The Island (Flagpole)**
 - c) **General tidiness**
 - d) **Trees in the parish.**
- ii) **Yellow Lines:** From High Street to the A508 and on the Jubilee Tree bend (The Green) High Street. For discussion, proposal and Resolution on next action.
- iii) **Lighting:**
 - a) Remove Pole bracket on disused pole at zebra crossing. Quotation from E.On to approve.
 - b) VM16915 VAS Sign in Moulton Road - Renewal Maintenance Contract offer of a package that would include for an annual preventative maintenance visit, along with a response to all faults and the replacement of all spare parts due to fair wear and tear. For discussion and Resolution.

093/18 PLANNING – Current applications can be viewed on the village website:

<http://www.pitsfordvillage.co.uk/planning>

- a) **Applications Received** – Resolution to approve response

DA/2018/1049 **Remove tree within a conservation area**, The Granary 23, Manor Road, Pitsford
DA/2018/1148 **Felling tree within a conservation area**, The Old House 39, Manor Road, Pitsford,
DA/2018/0931 **Conversion of farm building to dwelling and garaging** Sedgebrook Home Farm, Pitsford Road, Chapel Brampton (Pitsford Parish),
DA/2018/0894 **Demolition of outbuilding and shed.** Construction of two storey rear extension at Sedgebrook Barn, Pitsford Road, Chapel Brampton, (Pitsford Parish)
DA/2018/1019 **Work to trees within a conservation area** Pitsford Farm House, Church Lane, Pitsford,

- b) **Recent Decisions**

DA/2018/0835 **Change of use of land from agricultural to domestic garden space** associated with dwelling (Sedgebrook Lodge Farm, Pitsford Road, Chapel Brampton, **Approval 18 December, 2018**
DA/2017/0895 **Construction of trekking centre with associated accommodation** for tourists and site manager, exercise courtyard, horsebox and car parking, new vehicular access to Moulton Road. 09-Nov-2017. Parish Council lodged an objection. **Withdrawn**

094/18 NEIGHBOURHOOD PLAN:

- a) To receive a report from the Chairman of the Pitsford Neighbourhood Plan Working Group. Resolution to approve.
- b) Minutes of Neighbourhood Plan meetings. Resolution to approve.

- 095/18 CORRESPONDENCES (previously circulated):** To discuss and agree action, if any
- a) Northamptonshire County Council News
 - b) Settlements & Countryside Local Plan Part 2 - responses published. The plan will be submitted for examination, subject to approval of Full Council, by the 24th January 2019
 - c) Daventry District Council requests your views on policy changes on elements contained within its Provision of Housing Assistance Policy. Survey.
 - d) Local Government Reform Update to Town and Parish Councils 3 Dec 2018.
 - e) Anglian Water User Group Meetings 2018 – Pitsford 8 Jan, 2019 Cllr Flanagan to report.
 - f) NCALC Year-end Briefing – report from Danny Moody
 - g) Notes on Neighbourhood Planning - Issue 21

096/18 GENERAL CORRESPONDENCE RECEIVED Items received of interest to parishioners will be displayed on the Noticeboard or Social media where relevant.

097/18 URGENT MATTERS FOR REPORT ONLY (Notified to the Chairman before the meeting)

098/18 DATE OF NEXT MEETING –

holiday

Signed..... **Date: 8 January, 2019**
Parish Clerk and Responsible Financial Officer

Pitsford Farmhouse, Church Lane, Pitsford, NN6 9AJ 01604 880395 clerk@pitsfordparishcouncil.org.uk