



Maureen Holliday, Clerk and RFO to Pitsford Parish Council  
Chairman, Martin Flanagan

**Minutes of the Extraordinary Meeting of Pitsford Parish Council Monday 24 June 2019 at 7:30 pm in the Village Institute**

**Present:** Cllrs Martin Flanagan (Chairman), Martin Jaffrey, Edward Rogers, Keith Isaacs, Shelley McLellan, Alastair Kimbell (6 members)

**In attendance:** Maureen Holliday, Clerk and RFO,

**022/19 PUBLIC SESSION 15 mins**

**023/19 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE:** It was **Resolved** to accept the apologies from Cllr Woolard (incapacitated), Cllr Arnold (meeting commitment), Cllr Bentley (unwell).

**024/19 DECLARATIONS OF INTEREST/DISPENSATION REQUESTS** – Councillors are reminded that if they have either a Disclosable Pecuniary Interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate.

**025/19 RESOLUTION TO SIGN & APPROVE MINUTES OF MEETINGS ON 20 May 2019** (Annual meeting and Ordinary meeting) (circulated). Members **Resolved** to accept the minutes as a true record and they were signed by the Chairman.

**026/19 REVIEW OF MEMBERS INTEREST FORMS** – Register of Interest forms to be given to Councillors for completion where changes should be reported and returned to the Proper Officer as soon as possible. The forms will be published on the Parish and District Websites in line with Localism Act 2011 s30.

**027/19 CHAIRMAN, CLERK and COUNCILLOR REPORT** on items not on the agenda (verbal).

**028/19 RESOURCES** – Members **Resolved** to approve the following payments:

- a) To approve payments made between meetings: Appendix 1
- b) To approve payments made at this meeting: Appendix 2

It was **Resolved** to agree to bring the following item forward.

**030/19 TO AGREE DATES AND TIMES OF MEETINGS FOR THE YEAR 2019/20:** Members discussed **Resolved to agree** the following:

- a) July 8<sup>th</sup>, Sept 16<sup>th</sup>, Nov 18<sup>th</sup>, Jan 20<sup>th</sup>, Mar 16<sup>th</sup> May 18<sup>th</sup> 2020. APM: May 19<sup>th</sup>, 2020. Time: 19:00.

**029/19 PLANNING:** Current applications can be read on the village website: <http://www.pitsfordvillage.co.uk/planning>

- a) **Applications Received** – **Action:** Clerk to register responses.

**DA/2018/1034** Construction of detached dwelling and garage. Land at Meadow View, Grange Lane, Pitsford,  
Response: The proposed development would constitute back land development. The roofline should be lowered to reduce the impact/mass of the proposal. The close proximity of the boundary and limited width between the proposal and Meadowview was considered but the true distance was unclear.

By reason of its position, size, massing and height it is contrary to planning policies:

- b) **Awaiting Decision**

**DA/2019/0368** Work to trees subject of Tree Preservation Order DA 185, Millenium Spinney, High Street, Pitsford,  
**DA/2019/0371** Work to trees subject of Tree Preservation Order DA 144, Pitsford Hall School,  
Pitsford Hall, Moulton Road, Pitsford, NN6 9AU

**DA/2019/0369** Remove Trees in a Conservation Area. The Old House, 39 Manor Road

- c) **Recent Decisions**

**DA/2019/0332** Insertion of 3 rooflights, window on southeast first floor elevation and 2 windows on southwest ground floor elevation and replacement of existing windows and doors to dwelling. Conversion of existing outbuilding to ancillary residential use with alterations to increase roof height and alterations to elevations to include new windows and cladding. Thatch End 8, Manor Road, Pitsford, NN6 9AR **Approved**

- d) Planning applications received since publication of the agenda** (applications notified by DDC received prior to the meeting may be considered). Notification received of the following application.

**New Application for Hillcrest: DA/2019/0507.** Substantial demolition of existing single storey rear extension and erection of replacement two storey rear extension, incorporating retained side and rear walls of existing extension (resubmission of DA/2019/0206). Hillcrest, Pitsford Road, Chapel Brampton (Pitsford Parish).

**(Previous Application) DA/2019/0206 Hillcrest, Pitsford Road. Previous Response:** The councillors resolved that they would prefer to see materials in keeping with the building itself but had no objection to the amended proposal. Also, a condition should be attached that the extension could not be separated from the main house.

**Decision:** Refused. The owners have now taken this original application to Appeal.

**031/19 URGENT MATTERS FOR REPORT ONLY (Notified to the Chairman before the meeting)**

**032/19 DATE OF NEXT MEETING – July 8<sup>th</sup> 2019,**

Meeting closed: 20:36

**Signed.**

Chairman

**Date:**

Pitsford Farmhouse, Church Lane, Pitsford, NN6 9AJ 01604 880395 [clerk@pitsfordparishcouncil.org.uk](mailto:clerk@pitsfordparishcouncil.org.uk)

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#### Appendix 1

| Date       | Payee            | Details          | Chq  | Amount  |
|------------|------------------|------------------|------|---------|
| 23/05/2019 | Total Gas & Oil  | Power            | DD   | 39.40   |
| 28/05/2019 | BT               | Wifi             | DD   | 35.88   |
| 29/05/2019 | Midshire         | Printing         | DD   | 78.76   |
| 31/05/2019 | Zurich Municipal | Annual Insurance | 1176 | 1216.70 |

**Total Payments between Meetings**

**1370.74**

#### Appendix 2

| Date       | Payee                | Details                         | Chq  | Amount |
|------------|----------------------|---------------------------------|------|--------|
| 10/06/2019 | Void                 | Void                            | 1177 | 0.00   |
| 10/06/2019 | Land Prune Ltd       | Tree works Millennium Spinney   | 1178 | 500.00 |
| 24/06/2019 | Northants Acre       | Community Facilities Membership | 1179 | 30.00  |
| 24/06/2019 | Hayeswood Landscapes | Mowing May 2 x v, 3 x S         | 1180 | 582.00 |
| 24/06/2019 | M Holliday           | Payroll June                    | 1181 | 281.81 |
| 24/06/2019 | HMRC                 | Tax to June                     | 1182 | 211.20 |

**Total Payments agreed at Meeting**

**1605.01**